Title of the Workshop

*[Insert the title of your workshop here]*

1. Organizer's Details

Name(s) of Organizer(s): *[Organizer's Name(s)]*

Affiliation(s): *[Organizer's Affiliation(s)]*

Email Address(es): *[Organizer's Email Address(es)]*

Organizers’ Background & Biography

*[Provide a brief description of the organizers’ backgrounds, related publications, and research.]*

2. Workshop Goals and Scope

*Detail the goals, technical scope, mission, and proposed focus of the workshop (please delete the explanation before submission).*

Goals:

*[State the goals of the workshop]*

Technical Scope:

*[Describe the technical aspects or topics covered]*

Mission:

*[Explain the overarching mission of the workshop]*

Proposed Focus:

*[Detail the specific focus of the workshop]*

Intended Format:

*[Describe the intended format of the workshop (e.g., mainly talks, mainly interactive sessions)]*

3. Planned Activities and Schedule

*Outline the planned activities, including a detailed schedule for the session(please delete the explanation before submission).*

*[List and describe the activities planned]*

*[Provide a tentative schedule for the session]*

4. Organization and Development of Participants List

*Include a statement about the organization and development of the list of participants, intended size, selection procedures, and timeline.*

Intended Size: [State the expected number of participants]

Special Technology Requirements: *[Specify any special technology or equipment requirements]*

Intended Result and Impact: *[Explain what you hope to achieve and the potential impact of the workshop]*